

The Technological Higher Education Network South Africa (THENSA), previously known as the South African Technology Network (SATN), is a representative body for technology focused higher education institutions in South Africa and Africa. THENSA in collaboration with Cape Peninsula University of Technology (CPUT) has been awarded a grant aimed at piloting an adapted Venture Builder model for accelerating technology innovation and commercialisation through the creation of a tech-ecosystem that includes top talent, leaders, investors, and government all banded together to create a stronger, more innovative, inclusive and successful network. The project calls for the appointment of a team of appropriately skilled professionals to implement the current phase, which involves developing the Venture Builder structure and formalising partnerships.

The organisation has the following position that we would like to fill in February 2023:

QUALITY ASSURANCE OFFICER

This position is for a ten-month period commencing in February 2023, ending December 2023. The position is based at CPUT in Cape Town.

He/she will be responsible for formulating quality standards and regulations for the Venture Builder model to be created. By engaging with the partners and stakeholders involved in the participatory processes that lead to its design and the data gathered, the Quality Assurance Officer will develop a plan to improve the processes that led to the development of the Venture Builder model and its effectiveness at fostering the commercialisation of innovation within the University of Technology space.

Applicants must have a Bachelor's degree in Project Management, Business Administration, Economics, Development Studies or any related field with 3 years of experience. Proven knowledge and experience in QA within the private, public or academic sectors is required. Experience of working with Local Partners, Local NGOs, government agencies, Development Partners, Civil Society organisations and assisting them with project quality assurance, and experience in applying agile/scrum methodology and how QA functions within it would be advantages. **If you do not have this minimum level of qualification and experience please do not apply.**

The position requires the following expertise / skill-sets / attributes:

- Deep knowledge of quality assurance terminology, methods, and tools.
- Computer skills, including database management.
- Excellent analytical, problem-solving, and decision-making skills.
- Proficiency in best practices for testing, version control, and defect management.
- Ability to communicate in English clearly and concisely, both orally and in writing.
- Excellent organisational skills and attention to detail.
- Excellent time management skills with a proven ability to meet deadlines.
- Interpersonal skills.
- Proven organisational skills, including time-management.
- The ability to work independently.
- Willingness to travel and have a valid driver's license and vaccination certificate.

The following evidence/attributes will be an added advantage:

- Applicants with a specific QA/auditing certification.
- Project experience within the higher education sector.

Interested persons are invited to apply by sending a letter of motivation that clearly addresses the requirements of the position, detailed curriculum vitae (including the names and contact details of three professional referees), and certified copies of full official academic transcripts, ID and driver's

license to christelle@thensa.co.za. The subject line should state 'GESI Officer'.

This position will be a fixed-term appointment, ending in December 2023. Remuneration will be on a full Cost to Company basis and will be market and profile related. **Application closes January 31st, 2023.**

